

ARCHITECTURAL CHANGE REQUEST

Instructions: Please outline in detail all proposed improvements, changes or modifications to your common area and/or dwelling unit. Include color(s), materials, shape, dimensions, location and a drawing of the proposed improvement. Completed forms must be submitted to Victory Management, P.O. Box 1200, Stevensville, MD 21666 OR by fax to 443-249-0011, OR by email to mirga@victorymgt.com for approval prior to commencement of any work.

DATE SUBMITTED:

OWNERS NAME:

ADDRESS:

DAY TIME PHONE #:

EMAIL:

PROPOSAL:

For office use only

Received Mgmt: ____/____/____

Copied & Mailed to:

on ____/____/____.

DECISION

Approved on ____/____/____

Contingent on: _____

Denied on ____/____/____

Basis: _____

When applying for the above, the homeowner(s) agree to follow to the best of their ability the change(s) as described above and are required to meet all ordinances, codes, permits and/or other requirements deemed necessary by the County, State and any other applicable authority.

(ATTACH DRAWINGS & ADDITIONAL SHEETS AS NEEDED)